



COTSWOLD
DISTRICT COUNCIL

Wednesday 3 January 2023

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CABINET

A meeting of the Cabinet will be held in the Council Chamber - Council Offices, Trinity Road, Cirencester, GL7 1PX on **Thursday, 11 January 2024 at 6.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Cabinet

(Councillors Joe Harris, Mike Evemy, Claire Bloomer, Tony Dale, Paul Hodgkinson, Juliet Layton, Mike McKeown and Lisa Spivey)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**
To receive any apologies for absence.

The quorum for Cabinet is 3 members.
2. **Declarations of Interest**
To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.
3. **Minutes (Pages 7 - 16)**
To approve the minutes of the previous meeting.
4. **Leader's Announcements**
To receive any announcements from the Leader of the Council.
5. **Public Questions**
To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Cabinet's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Leader will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:
 - a) a direct oral answer;
 - b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
 - c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.
6. **Member Questions (Pages 17 - 20)**
No Member Questions have been submitted prior to the publication of the agenda.

A Member of the Council may ask the Leader or a Cabinet Member a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:
 - a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
 - b) the question relates to an urgent matter, they have the consent of the Leader to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

7. **Issue(s) Arising from Overview and Scrutiny and/or Audit and Governance**

To receive and respond to any recommendations from the Overview and Scrutiny Committee and to consider any matters raised by the Audit and Governance Committee.

8. **2024/25 Budget Consultation Feedback Report (Pages 21 - 56)**

Purpose

This report provides feedback to Cabinet from the recent consultation on the Administration's budget proposals.

Recommendations

That Cabinet resolves to:

1. Note the feedback received and consider it as part of the formulation of the 2024/25 Budget and Medium Term Financial Strategy

9. **UK Shared Prosperity Fund and Rural England Prosperity Fund update (Pages 57 - 68)**

Purpose

To update Cabinet on the progress of the UK Shared Prosperity Fund (UKSPF) and Rural England Prosperity Fund projects, to approve the recommendations of the UKSPF Assessment Panel for 2024-25 projects and to seek delegated authority for the use of the remainder of the funding.

Recommendations

That Cabinet resolves to:

1. Note the progress of UKSPF projects and the current position with REPF;
2. Approve the recommendations of the UKSPF Assessment Panel for 2024-25 projects;
3. Delegate authority to the Chief Executive in consultation with the Cabinet Member for the Economy and Transformation to approve the use of the remaining UKSPF funding.

10. **Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy (Pages 69 - 82)**

Purpose

To present Cabinet with an updated Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy for approval.

The Policy has been reviewed to ensure the content reflects current legislation and the Council's Policies and Procedures. The Policy will replace the existing Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy.

Recommendations

That Cabinet resolves to:

1. Adopt the Council Tax, Housing Benefit and Council Tax Support Penalty and

Prosecution Policy.

2. Delegate to the Deputy Chief Executive to approve future minor amendments to the Policy in consultation with the Business Manager Environmental, Welfare and Revenue Service and the Head of Service Counter Fraud and Enforcement Unit.

11. **Review of Parking Charges and Season Tickets (Pages 83 - 106)**

Purpose

The report proposes changes to pay and stay parking charges and season ticket charges. The report also proposes the introduction of charges for Sunday parking based on the tariff for Monday to Saturday pay and stay charges.

Recommendations

That Cabinet considers and approves:

1. The revised pay and stay parking charges set out in Annex B of the report effective from 1 April 2024.
2. The revised season ticket parking charges set out in Annex C of the report effective from 1 April 2024.
3. That the differential applied to season ticket charges for the Whiteway Car Park is increased from 71.3% to 75.3% as set out at paragraph 3.3.
4. The introduction of charges for Sunday parking based on the tariff for Monday to Saturday pay and stay charges effective from 1 April 2024.
5. That the charging period for Sunday parking is as set out in the table at paragraph 3.5.
6. That chargeable times on Sunday at Mangersbury Road are changed from 10am - 4pm to 10am - 6pm to align with the wider proposals for Sunday charging set out in this report.
7. An update to the Parking Order to consult on the implementation of recommendations a to f set out above.
8. Delegating authority to consider the Parking Order consultation responses to the Deputy Chief Executive in consultation with the Deputy Leader of the Council and Cabinet Member for Finance.

12. **The Green Infrastructure Strategy (Pages 107 - 202)**

Purpose

The purpose of the report is to update the 2017 version of the Green Infrastructure, Open Space and Play Space Strategy. The strategy is an evidence paper that supports the Local Plan and its update being Green to the Core.

It provides guidelines on the above for:

- Developers and their agents,
- Statutory decision makers and consultees,
- Town and parish councils,
- Land owners/managers,
- The general public/community groups.

Recommendation

That Cabinet resolves to;

1. Approve the Green Infrastructure Strategy for adoption.

13. **Corporate Plan 2024 - 2028 (Pages 203 - 236)**

Purpose

To present the Council's Corporate Plan 2024-2028, and agree to recommend to Full Council.

Recommendations

That Cabinet resolves to:

1. Review the appended Corporate Plan 2024-2028 and agree any modifications.
2. Subject to modifications, agree to recommend to Full Council to adopt the plan.

14. **Cotswold District Local Plan Update and the Cirencester Town Centre Framework Masterplan (Pages 237 - 394)**

Purpose

To consider the recommendation to Council to start preparing a new local plan for the period 2026 to 2041 and to consult on a document that includes development strategy options.

To consider the recommendation to consult the public on a set of draft policies that update the adopted Cotswold District Local Plan 2011-31 (the adopted Local Plan).

To consider the recommendation to consult the public on an 'initial ideas' Cirencester Town Centre Framework Masterplan consultation document.

To approve the updated Statement of Community Involvement and the updated Local Development Scheme documents.

Recommendations

That Cabinet resolves to:

1. Recommend to Council that Cotswold District Council begin the preparation of a new Local Plan that would extend the plan period from 31 March 2031 to 31 March 2041 and approves the Vision, Objectives and Development Strategy consultation document, as presented at Annex B, to be published for a six week public consultation;
2. Approve the draft policies consultation document at Annex C for a six week public consultation;
3. Approve the updated Local Development Scheme as presented at Annex D is approved;
4. Approve changes to the Statement of Community Involvement as presented at Annex E;
5. Approve the emerging Cirencester Town Centre Framework Masterplan 'initial ideas' consultation document for a six week public consultation as presented at Annex F;
6. Note upcoming national policy changes and the impact this may have on the preparation of the Local Plan at Annex G; and
7. Delegate authority to the Forward Planning Manager, in consultation with the Cabinet Member for Planning, to agree questionnaires and make minor and

typographical corrections to the consultation documents prior to being published for public engagement.

15. **Schedule of Decisions taken by the Leader of the Council and/or Individual Cabinet Members (Pages 395 - 396)**
To note the decisions taken by the Leader and/or Individual Cabinet Members.

(END)